

Great Lake-Gulf Presbytery
 Travel Reimbursement Form

Date:	
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Purpose:	
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Reimbursement for:

Name	
Address	
City, State, Zip	

Reimbursable Expenses:

Mileage	
IRS mileage rate	0.70
Mileage reimbursement	0.00
Air Fare or bus fare	
Parking	
Tolls	
Meals (meals enroute @ \$10/each)	
Other expenses :	
<u>describe other expenses here:</u>	
Total	0.00

Send form, along with copies of receipts to Mark Hart -

Email -
mhart200@gmail.com

Or,

Regular mail -
 Mark Hart
 8720 Royal Meadow Drive
 Indianapolis, IN 46217